

Freddy Soto

Phoenix, AZ 85017 | (480) 498-1608 | freddysotosalas@gmail.com

PROFESSIONAL EXPERIENCE

Congressional Hispanic Caucus Regional Board

Programs Coordinator

Phoenix, AZ

November 2021 – Present

- Develop and coordinate local events for CHCI alumni participation. Created monthly newsletters that provided a series of local events for alumni to attend
- Assisted in the coordination of CHCI's annual reception welcoming CHCI CEO, Marco Davis, and Aliento CEO, Reyna Montoya. Sent invitations via email to all alumni and created an RSVP form to track attendees

Arizona State University's Enterprise Policy Analysis Group

Policy Analyst

Tempe, AZ

December 2020 – Present

- Analyzed and summarized federal legislation, such as the CARES Act and the American Rescue Plan, to determine the federal allocation to public programs in the State of Arizona
- Provided frequent legislative updates on congressional bills pertinent to the university which included potential research grant opportunities, adjustments in the Pell Grant, and conforming changes to current statute such as the Higher Education Act
- Conducted weekly media summaries relating to artificial technology initiatives within higher education, for-profit colleges, initiatives for free higher education, and developments in the semiconductor industry
- Researched and wrote the healthcare and housing sections for the Racial Indicators Report requested by Greater Phoenix Leadership. Presented updated findings to President Crow on the Racial Indicators Report

Congressional Hispanic Caucus Institute

Congressional Intern for the Office of Rep. Ruben Gallego

Washington D.C

May 2021 – August 2021

- Analyzed and recommended co-sponsorship of bills, created daily press clips citing the congressman, and assisted in the development of press releases
- Assisted the DC and Arizona staff with constituent cases and legislative updates. Updated the director of constituent services on cases that came through the D.C office and did not have an assigned case aid.
- Completed a legislative project on the Pell Grant Program and highlighted the implications of the Pell Grant Preservation and Expansion Act of 2021

Senator Heather Carter

Volunteer Coordinator

Phoenix, AZ

June 2020 – August 2020

- Organized, trained and evaluated over 50 volunteers to write 3,000 postcards and make 7,000 calls to voters in Arizona's Legislative District 15
- Managed volunteer events and arranged canvassing materials, catering, invitations, and RSVPs for the campaign
- Constructed messages used in ads and flyers encouraging constituents to vote for Senator Carter

Triadvocates LLC

Legislative Intern

Phoenix, AZ

January 2020 – May 2020

- Monitored committee hearings and developed weekly summaries on the status of bills important to the firm
- Prepared briefing documents
- Assisted with administrative scheduling by preparing background materials for the team and the status on equipment for days at the Capitol, such as Arizona Beverage Day

- Assisted team members in updating clients on the status of bills and provided additional research on city ordinances and federal legislation
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EDUCATION

Barrett the Honors College at Arizona State University

Tempe, AZ

B.S Communication

May 2022

Minors: Public Policy & Public Service, Justice Studies

GPA: 4.0

Dean's List: Fall 2018, Fall 2019, Spring 2020, Fall 2020, Spring 2021, Fall 2021, Spring 2022

Awards: Dean's Medalist for the College of Liberal Arts and Sciences, 2021-2022 Student Leader of the College of Liberal Arts and Sciences, Moeur Award Recipient

LANGUAGES & SKILLS

- Bilingual and fluent in Spanish
- Skilled in Microsoft Office