

# JENNIFER GARCIA

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## EDUCATION

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**THE GEORGE WASHINGTON UNIVERSITY, Columbian College of Arts and Sciences** Washington, DC  
**Bachelor of Arts, Political Science and English | GPA: 3.75** May 2022  
*Cisneros Scholar 2018-2022*

## EXPERIENCE

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**SWING LEFT** Washington, DC (Remote)  
**Political Associate** July 2022 – Present

- Facilitate external correspondence with campaign managers of the 63 congressional district Swing Left is supporting through coordination and scheduling
- Research, write, and collaborate with the Marketing and Community teams to complete a bimonthly candidate email newsletter sent to keep campaigns informed on the organization's financial and volunteer support as well as events to engage in
- Track coverage of key electoral campaign developments and provide periodic updates for priority races through a metric for competitiveness

**DLA PIPER GLOBAL LAW FIRM** Washington, DC (Remote)  
**Diversity and Inclusion Intern** August 2021 – December 2021

- Collected information through various studies on the expanding impact of the Hispanic community in the United States including educational attainment, political representation, and economic influence
- Researched, reviewed, and organized ongoing collection of actions occurring in Congress regarding the National Defense Authorization Act and H.R. 6256

**CONGRESSIONAL HISPANIC CAUCUS INSTITUTE (CHCI)** Washington, DC (Remote)  
**Congressional Intern | Office of Congresswoman Lisa Blunt Rochester** June 2021 – August 2021

- Participated in discussion in dual programming through GW's Trachtenberg School of Public Policy and CHCI on topics such as the legislative process, difference of opinion, and public speaking
- Conducted research in the legislative office on housing, workforce development, and broadband information
- Crafted recommendations for Congresswoman's co-sponsorship in bills regarding infrastructure and diversity

**BELIEVE IN STUDENTS** Philadelphia, PA (Remote)  
**Communications Intern** June 2020 – May 2021

- Collaborated through TikTok with The Hope Center for College, Community, and Justice in promoting the #RealCollege movement addressing student aid and food insecurity
- Upkeep information on Wordpress to increase fundraising towards the Student Emergency Aid, designated to aid college students in moments of financial crisis

**VOTO LATINO** Washington, DC  
**Digital Communications Intern** January 2020 – August 2020

- Utilized Wordpress to create a new website that includes information on voter registration, census count, and issues to empower the Latinx community to use their right to vote
- Collaborated with Digital Team in drafting targeted emails through the Moment Cooperative that promotes the Get Out the Vote Campaign ensuring citizens in various states have the information needed to cast their vote

**THE COMMON APPLICATION** Washington, DC  
**Better Make Room Campaign Fellow** August 2018 – May 2020

- Supported Michelle Obama's Reach Higher Initiative by utilizing the app "Hustle" to send out text messages to 5,000 high school seniors and college freshmen to inform them on upcoming deadlines
- Met quotas and ensured all 10,000 messages were sent out at the appropriate time to meet weekly deadlines

## SKILLS

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**Technical:** Microsoft Office Suite (Excel, Word, and Outlook), Adobe Creative Suite (Photoshop)

**Language:** Spanish (Proficient)