

Alexandra Cruz

Education

Bachelor of Arts in Political Science
Arizona State University, Tempe, AZ

December 2017

Professional Experience

Instructional Coach, CASA Academy- Phoenix, AZ

June 2021-Present

- Lead professional development sessions
- Train staff on techniques that can be implemented to help them be successful in their role
- Mentor teachers through weekly feedback
- Partner with leadership team in order to find solutions to problems that we encounter
- Successfully coordinate and implement social behavioral program

Co-Founder-Chief of Operations, Making Sense out of Dollars– Phoenix, AZ

July 2022-Present

- Partner with outside organizations for donations
- Create and coordinate fundraising events
- Attend networking events to promote and build relationships
- Research and apply for grants

Leadership involvement

Communications Chair, CHCI

September 2023-Present

- Support President with any promotional documents
- Attend events to promote our organization
- Created newsletter to inform CHCI alumni of upcoming events

Skills

- Bilingual in Spanish and English
- Competent in Microsoft Office and Excel Software