

ANGELICA DUQUE

Experience

Save the Children US January 2024 – Present *Federal Lead Associate, Public Partnerships Washington, DC*

• Submit Congressionally Directed Spending applications to six Senators to request almost \$10 million to fund early childhood, school-age, nutrition, and Head Start programs in rural America. • Meet with Departments of Agriculture & Labor political appointees and congressional staffers to inform them of Save the Children's scope of work and develop policy initiatives.

• Schedule 16 congressional meetings, represent coalition members, create leave-behinds, and strategize appropriations outreach for the National Promise Neighborhood Coalition's fly-in days. **The Office of**

Congressman Emanuel Cleaver, II (D-MO-05) March 2022 – January 2024 *Legislative Assistant*

Washington, DC • Managed the immigration, education, health, nutrition, judiciary, defense, and veterans' affairs portfolios. • Introduced seven bills and resolutions to advance the Member's work following meetings with pertinent constituent stakeholders.

• Submitted amendments and shared vote recommendations to bills brought to the House floor. • Oversaw appropriations letters on immigration, housing, and education requests; submitted programmatic, language, and Community Project Funding requests to DoD, MilCon-VA, CJS, and L-HHS subcommittees. • Represented the Member in legislative meetings, staffed the Member in meetings with constituent groups, and maintained relationships with caucus staff to advance the Member's policy agenda. **The Office of Congressman Mondaire Jones (D-NY-17) January 2021 – March 2022** *Legislative Aide Washington, DC* • Held women's issues/abortion rights, arts and humanities, science and space, tribes/territories, and postal portfolios; assisted the legislative counsel with immigration policy.

- Staffed the Member for Judiciary Committee hearings and markups by analyzing bills, preparing remarks, and drafting lines of questioning.
- Directed a high-volume mail program by batching 2,000 messages a week, writing over 90 form letters, editing 60 intern letters, and creating detailed weekly reports.
- Wrote legislative communications to advance the Member's priorities, including Dear Colleagues, remarks, floor speeches, and statements for the Congressional Record.

The Office of Congresswoman Linda T. Sánchez (D-CA-38) March 2019 – December 2020 *Staff Assistant*

Washington, DC • Drafted over 80 individual letters to address constituents' concerns, batched incoming mail, wrote form letters and 499s, and translated letters into Spanish.

- Wrote original talking points in Spanish for Member's trip to the southern border, compiled press clips; and translated captions, newsletters, and press releases into Spanish.

Education

University of Miami

Bachelor of Arts in Political Science

Minors in International Studies and Latin American Studies.

Skills

Languages: Spanish (native)

Involvements: Secretary of the Congressional Hispanic Caucus Institute (CHCI) DC Alumni Chapter, Wilson Center Foreign Policy Fellow, Penn-Wharton Budget Model Public Policy Fellow, CHCI Latino Hill Staff Academy Graduate, and NALEO StaffUp Congress Legislative Academy Graduate.