

ANA ÁVALOS TIZOL

EDUCATION

M.A. INTERNATIONAL STUDIES

University of San Francisco - 2019

B.A. FEMINIST STUDIES

B.A. SPANISH STUDIES

UC Santa Cruz - 2016

COMMUNITY

BAYVIEW S.O.L.

Board Member

CONGRESSIONAL HISPANIC CAUCUS INSTITUTE

CHCI Alumni Association -
Northern CA Chapter - Board
Member

CHICANO LATINO YOUTH LEADERSHIP PROJECT

Bay Area Institute Presenter

SKILLS

PROGRAMMATIC

Program Management
Program Development
Project Management
Partnership Cultivation
Program Evaluation
Participant & Volunteer Recruitment
Curriculum Development

COMMUNICATION

Spanish (Native)
Maya K'iche' (Basic)
Cross Cultural Communication
Translation & Interpretation
Public Speaking
Community Building & Engagement
Meeting Facilitation

POLICY

Community Organizing
Policy Analysis
Issue Research & Policy Briefs

WORK EXPERIENCE

Workforce Development Director

Mission Graduates | January 2020 - Present

- Developed a 10-week career readiness program for first-gen young professionals of color with 17 professional development working sessions, workshops, panels, and mentorship.
- Build and cultivate partnerships with companies and organizations for professional opportunities for participants.
- Recruited 50+ volunteers to serve as workshop presenters, panelists, and professional mentors.
- Provided customized career coaching to young professionals to launch their careers.
- Co-founder and co-chair of the Diversity, Equity, and Anti-Racism (DEAR) Committee; organized and planned DEAR-related trainings, activities, and proposed organizational changes.

Tenants Rights Counselor

Dolores Street Community Services | March 2019 - January 2020

- Assessed and counseled Single Room Occupancy (SRO) hotel tenants in the Mission District.
- Facilitated and educated tenants through 'Know Your Rights' workshops in Spanish and English.
- Drafted letters to landlords regarding lack of repair, illegal rent increases, and eviction notices.
- Advocated and supported tenants for rental assistance and/or facilitated referral.
- Supported administration on the rebranding of the collaborative.

Teaching Assistant

University of San Francisco | January 2018 - May 2018

- Supported class of 24 students with classwork
- Drafted reading questions for discussion based on readings
- Facilitated a class on the US Asylum process for immigrants and Sanctuary policy in SF

District 6 Policy Intern

San Francisco Board of Supervisors | June 2017 - August 2017

- Researched and drafted policy around supporting San Francisco's DACA youth.
- Answered constituent concerns in person, by email, and by phone.
- Provided administrative support for daily operations, projects, and events.

Registrar

San Francisco Unified School District - Mission High School | October 2016 - May 2017

- Managed all aspects of registering new students into the school.
- Supported recent-arrived families by providing a list of resources and services.
- Provided culturally relevant information for Latino and/or indigenous families.

UCSC - Stevenson College

Residential Advisor | September 2015 - June 2016; September 2013 - June 2014

- Planned and advertised college-wide events
- Drafted briefs on various subjects such as immigration, education, and farmworker conditions.
- Translated documents from Spanish to English and vice-versa.